

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**001**Directorate *Director of Transformation & Corporate Performance*Service Area *Head Organisational Development*

Title for Reserve i-Trent Modules

Reserve Amount Requested £10,000

Reason for Creation/Retention of Reserve

Following the successful implementation of the i-Trent HR and Payroll system, we are now looking to develop the Learning & Development and Performance Management modules. Limited budgetary provision within the original capital scheme budget does exist to assist with meeting the costs of the software and associated consultancy time to implement, however, this budget is also required to fund additional payroll requirements associated with pension reform changes.

Corporate Priority

To aspire & prosper in Tamworth - This consultancy/implementation will enable full use of the system procured to support 3rd party engagement. This system will enable the development of organisational learning practice, integrated records management and management of training. It will also seek to provide electronic system support for the PDR process and identification of key competencies and skills audits for the organisation. Without this, systems will continue to be paperbased.

Reserve Funded From	Cost Centre Code	Value
HR External Support	GL0201	£10,000

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2015

Approval for release of reserve to be granted by *Head Organisational Development***RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****002**Directorate *Director of Transformation & Corporate Performance*Service Area *Corporate Communications & PR Manager*

Title for Reserve Internet/Website

Reserve Amount Requested £3,800

Reason for Creation/Retention of Reserve

The balance remaining on the existing Internet/Website reserve is requested to be retained as it is required to fund external coding of the Castle webpage, one outstanding reskin and development of the intranet during 2014/15.

Corporate Priority

To aspire & prosper in Tamworth - to create the physical and technological infrastructure necessary to support the achievement of this primary outcome.
To be approachable, accountable, and visible.

Reserve Funded From	Cost Centre Code	Value
Internet Reserve	PM1625	£3,800

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2015

Approval for release of reserve to be granted by *Corporate Communications & PR Manager*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

003

Directorate *Director of Transformation & Corporate Performance*Service Area *Head of Customer Services*

Title for Reserve Town Hall Improvements

Reserve Amount Requested £8,000

Reason for Creation/Retention of Reserve

This reserve was created at the end 2012-13 to fund cosmetic improvements at the Town Hall, to assist in its promotion as a venue for external groups/weddings, etc. It is requested to be retained, in order to fund these improvements in 2014-15, no other budget being available.

Corporate Priority

To create and sustain a thriving local economy and make Tamworth a more aspirational and competitive place to do business.

Reserve Funded From	Cost Centre Code	Value
Town Hall Improvements Reserve	PM1653	£8,000

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2015

Approval for release of reserve to be granted by *Director of Transformation & Corporate Performance*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

004

Directorate *Director of Transformation & Corporate Performance*Service Area *Head Organisational Development*

Title for Reserve TT EDRMS - HR Backscanning

Reserve Amount Requested £10,000

Reason for Creation/Retention of Reserve

This reserve was created to allow a pool of funding for HR documentation to be backscanned once the Corporate EDRMS product was operational. Additional funding was required as this could not be resourced within the current staffing structure and had not been originally scoped as part of the corporate project. The implementation of the system has now commenced and it is planned that HR back scanning will be commencing in June.

Corporate Priority

This is linked to Corporate change projects to support the Sustainability Strategy. E-enabling HR files will reduce the need for paper storage on site and enable further developments for mobile working and efficiency. Without these funds capacity is not available to carry out this work within the current HR structure.

Reserve Funded From	Cost Centre Code	Value
TT EDRMS reserve	PM1658	£10,000

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2015

Approval for release of reserve to be granted by *Head Organisational Development*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

005

Directorate *Director of Technology & Corporate Programmes*Service Area *Director of Technology & Corporate Programmes*

Title for Reserve Corporate Change Project Management

Reserve Amount Requested £31,410

Reason for Creation/Retention of Reserve

£14,780 is remaining in the Corporate Change Project Management reserve, and is requested to be retained to provide on-going funding for project management. An additional underspend as a result of a vacant post (member of staff on secondment) is also requested to be added to this reserve, to provide additional resources as the workload associated with the Corporate Change Programme and requirement to provide dedicated project management will continue.

Corporate Priority

To aspire & prosper in Tamworth - to create the physical and technological infrastructure necessary

Reserve Funded From	Cost Centre Code	Value
Corporate Change Project Management	PM1665	£14,780
Policy and Review Salaries	GL0204	£16,630

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2015)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2015

Approval for release of reserve to be granted by *Director of Technology & Corporate Programmes*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

006

Directorate *Executive Director Corporate Services*Service Area *Head of Benefits*

Title for Reserve Welfare Reforms - DHP

Reserve Amount Requested £30,010

Reason for Creation/Retention of Reserve

This reserve relates to Government Grant income which has been received to assist with the impact of welfare reforms and the benefit changes effective from April 2013, including administration and staffing impacts. An amount of £8,410 established to provide additional funding for discretionary housing payments (DHPs) is remaining in reserve, and unspent amounts from further government grants which have been received throughout the year are also requested to be retained. At January 2014, almost 350 DHP claims had been received, which have to be individually assessed. It is anticipated that in excess of 500 claims will be received in 2014/15. Also, the roll out of Universal Credit is significantly delayed. This money should be used to extend the temporary contractual hours in place until June 2014 for some Benefits Advisors, as this resource is still required until Tamworth's claims have been migrated to Universal Credit. This is not anticipated until at least 2016/17, at the earliest.

Corporate Priority

To be healthier and safer in Tamworth; protecting those most vulnerable.
Monitor the effects of changes to Benefits regulations & their impact on the collection & recovery of Council Tax (e.g. Local Council Tax Reduction, Universal Credits, Changes to Non-Dependant Allowances)

Reserve Funded From	Cost Centre Code	Value
Welfare Reforms - DHP reserve	PM1701	£8,410
Benefits Government Grant	GT0201	£21,600

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2015)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2015

Approval for release of reserve to be granted by *Executive Director Corporate Services*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

007

Directorate	Executive Director Corporate Services
Service Area	Head of Benefits
Title for Reserve	Local Council Tax Reduction Scheme
Reserve Amount Requested	£10,380

Reason for Creation/Retention of Reserve

New Burdens grant totalling £84k was received during 2012-13 to assist the Council in designing, consulting on and implementing our Local Council Tax Reduction scheme, which came into effect 1st April 2013. The amount of £10,380 is remaining in reserve and is required to be retained to fund on-going review/potential redesign & further consultation on our scheme for 2015/16, to be actioned in the 2014-15 financial year.

Corporate Priority

To be healthier and safer in Tamworth; protecting those most vulnerable.
Monitor the effects of changes to Benefits regulations & their impact on the collection & recovery of Council Tax (e.g. Local Council Tax Reduction, Universal Credits, Changes to Non-Dependant Allowances)

Reserve Funded From	Cost Centre Code	Value
Local Council Tax Reduction Scheme	PM1702	£10,380

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2015
Approval for release of reserve to be granted by	Executive Director Corporate Services

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

008

Directorate	Executive Director Corporate Services
Service Area	Solicitor & Monitoring Officer
Title for Reserve	IER & Elections
Reserve Amount Requested	£45,080

Reason for Creation/Retention of Reserve

A reserve was established at the end of 2012/13 from one off budgets established for computer equipment and software licences to meet the requirements of Individual Electoral Registration. Part of this reserve has been released, however, it is clear that additional budgets to meet Government requirements, such as additional printing, scanning and postage costs, plus staffing implications, are necessary. Government grants to assist with the costs of implementing IER have been received during the year, and amounts unspent by the year end are also required to be added to this reserve. A further underspend on the Election Staff budget of £20k identified this year is also requested to be included in this reserve, to meet potential further costs of IER and its impact on elections.

Corporate Priority

To aspire & prosper in Tamworth - to create the physical and technological infrastructure necessary to support the achievement of this primary outcome. To be approachable, accountable, and visible.

Reserve Funded From	Cost Centre Code	Value
Individual Voter Registration	PM1703	£17,630
Government Grant Income	GL0303	£7,450
Election Staff	GL0303	£20,000

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2015
Approval for release of reserve to be granted by	Solicitor & Monitoring Officer



RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

009

Directorate	Director of Finance
Service Area	Head of Revenues
Title for Reserve	Payment Cards
Reserve Amount Requested	£8,000

Reason for Creation/Retention of Reserve

This amount is remaining on a reserve established at the end of the previous financial year, set up in light of the anticipated increase in demand for payment cards as a result of the welfare reform changes and increase in the number of council tax payers following the introduction of the localised council tax benefit scheme from 1st April 2013. As expected, costs associated with the usage of payment cards have increased significantly during 2013/14, and this amount is requested to carry forward to the new financial year to assist with meeting additional on-going costs.

Corporate Priority

To aspire & prosper in Tamworth - to create the physical and technological infrastructure necessary to support the achievement of this primary outcome.
To be approachable, accountable, and visible.

Reserve Funded From	Cost Centre Code	Value
Payment Cards Reserve	PM1704	£8,000

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2015
Approval for release of reserve to be granted by	Director of Finance

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

010

Directorate	Director of Assets & Environment
Service Area	Director of Assets & Environment
Title for Reserve	Legal Fees - Appeal under Licensing Act 2003
Reserve Amount Requested	£8,000

Reason for Creation/Retention of Reserve

Transfer of Ephesus premises license, appealed to Magistrates court, concurrent with Licensing Committee decision to place restrictions/sanctions on business. As a consequence, substantial time, effort and legal costs are being incurred dealing with transfer and rejection of new applicant and employment of barrister. It is unlikely the case will be heard before the magistrates within FY 13/14. The law currently permits repeated transfers to be submitted until the original case is disposed of.

Corporate Priority

To be healthier and safer in Tamworth.

Reserve Funded From	Cost Centre Code	Value
Licensing Act 2003	GW020532040	£8,000

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	Within FY 2014/15
Approval for release of reserve to be granted by	Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

011

Directorate Service Area Title for Reserve Reserve Amount Requested

Reason for Creation/Retention of Reserve

£10K granted by Cabinet for consultancy advice on declaration of Air Quality Management Area in Tamworth due to exceedence of air quality levels. £.4.5K spent, however, statutory consultation period overlaps FY 2013/14 and FY2014/15, therefore it necessary to request funding to complete project. Money to be spent on advice from retained consultant, Staffordshire Highways; consultation exercise.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Tamworth Air Quality Management	PM1705X0151	£4,000
Pollution Control	GW050432050	£1,500

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

012

Directorate Service Area Title for Reserve Reserve Amount Requested

Reason for Creation/Retention of Reserve

Overdue staffing regrade for Head of Environmental Health - currently grade 8 (public health manager) post graded as grade 9, staffing report in progress.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Environmental Health	GW010100101	£9,000

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

013

Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*Title for Reserve *Community Safety Projects*Reserve Amount Requested *£22,302*

Reason for Creation/Retention of Reserve

The community safety team is moving from the police station to floor 4 Marmion House by September 2014. There will be costs incurred as a result of the move and this fund will be utilised to meet these costs and it is requested that the existing temporary reserve be carried forward into 2014/15. The fund will also be utilised as a reserve for community safety projects agreed by the Partnership to deliver outcomes in strategic priority two and the Community Safety priorities.

Corporate Priority

To be healthier and safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Community Safety	PM1642X0151	£22,302

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent *31/03/2015*Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

014

Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*Title for Reserve *Police & Crime Commissioner Grant*Reserve Amount Requested *£5,000 approximately*

Reason for Creation/Retention of Reserve

This is external funding. The reserve is an underspend from the PCC grant 2013/14 total amount of £25k which there was some uncertainty of whether we would receive any grant. 50% was received in September which was unexpected so there were issues with properly planning the spend. The PCC can have the underspend returned to him or he may allow us to retain and use in 2014/15.

Corporate Priority

To be healthier and safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Community Safety	GY1603 35009	£2,250
Community Safety	GY1603 35058	£2,750

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent *31/03/2015*Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

015

Directorate	Director of Communities, Planning & Partnerships
Service Area	Community Services
Title for Reserve	Inward Investment
Reserve Amount Requested	£8,090

Reason for Creation/Retention of Reserve

As part of the Greater Birmingham and Solihull LEP, TBC has been in discussions with Marketing Birmingham (MB) and LEP partners about the role of MB expanding to include the promotion of inward investment opportunities across the entire GBSLEP. MB has applied for Growing Places Funding, as well as European Structural and Investment Funding, to support this but will require match funding from LEP partners currently not part of MB. The match funding contribution is anticipated to be around £20K per district, well in excess of the 2014-15 inward investment budget. A full proposal from MB is anticipated imminently. In addition, the Southern Staffordshire Partnership is currently being reviewed due to the withdrawal of Cannock Chase DC and may cease as a formal entity. The 3 remaining districts (Tamworth, Lichfield and South Staffs) are currently examining options to retain a resource to pick up LEP coverage and project specific activities, for which this reserve may be called upon to fund or part fund.

Corporate Priority

To Aspire and Prosper in Tamworth. To create and sustain a thriving local economy and make Tamworth a more aspirational and competitive place to do business.

Reserve Funded From	Cost Centre Code	Value
InStaffs' budget (inward investment)	GS0402-36083	£8,090

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	31/03/2015
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

016

Directorate	Director of Communities, Planning & Partnerships
Service Area	Community Services
Title for Reserve	Economic Development Shared Service
Reserve Amount Requested	Full balance on cost centre GS0408 - c. £3,300

Reason for Creation/Retention of Reserve

These funds are the operational budgets of the Shared Service, which have been 50% contributed to by Lichfield District Council, so the funds do not entirely belong to Tamworth Borough Council. In addition, these funds have been earmarked to contribute towards the procurement of a marketing company to support the communications strategy of the BEP over the coming financial year, as there is insufficient officer time and skills to enable the strategy to be effective.

Corporate Priority

Strategic Priority 1: To Aspire and Prosper in Tamworth
To create and sustain a thriving local economy and make Tamworth a more aspirational and competitive place to do business.

Reserve Funded From	Cost Centre Code	Value
Balance on GS0408		C. £3,300

Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)
If Retained Fund - Maximum Level of Fund	
Temporary Reserve - Date it will be Fully Spent	30/09/2014
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

017

Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*

Title for Reserve Nutrition and Healthy Eating Programmes

Reserve Amount Requested £10,082

Reason for Creation/Retention of Reserve

Funding received from County Council. TBC managing grants programme. Award of grants to be made end of March. Commencement of services in April. Payment of grants expected to be in early April in line with BACs run in April,

Corporate Priority

To Aspire and Prosper and To be healthier and Safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Voluntary Sector	GS1002 82310	£10,082

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2015

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

018

Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*

Title for Reserve BRFC PBR monies

Reserve Amount Requested £15,090

Reason for Creation/Retention of Reserve

TBC has received monies from Staffs County Council from the payment by results funding for Building Resilient Families and Communities programme in Tamworth. TSP has approved the funding should be used to secure an Employment Support Service for the BRFC cohorts to commence 1st April. This reserve has been created in order to secure the funding should the payment to the provider not take place in March. Payment for the first 6 months will most likely take place in April.

Corporate Priority

To Aspire and Prosper and to be Healthier and Safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Local Strategic Partnership	GS0704 82310	£15,090

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 01/05/2014

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

019

Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*

Title for Reserve IEWM Multi-agency Locality Commissioning

Reserve Amount Requested £3,860 or balance in budget

Reason for Creation/Retention of Reserve

£10k secured from IEWM to support development of locality commissioning. Not all the £10k has been spent in this financial year. Activity scheduled for April/May to spend remaining monies. £10k from IEWM will be paid to us in March.

Corporate Priority

To Aspire and Prosper and To be Healthier and Safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
IEWM Commissioning	GS1010 30413	£3,860

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 01/09/2014

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

020

Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*

Title for Reserve Planning Advisory Service Grant

Reserve Amount Requested Balance c £4,000

Reason for Creation/Retention of Reserve

This is a grant from the Planning Advisory Service, part of the Local Government Group and funded through CLG, for undertaking improvement work to the planning service. The majority of the grant has been spent on developing the Staffs One Place work and internal systems improvement. The remainder will be spent in the coming year on implementing the one place system and further process and systems improvements.

Corporate Priority

To Aspire and Prosper in Tamworth' - Staffs one place and the process improvement work will lead to a more efficient and effective planning system that will lead to better outcomes for development and growth.

Reserve Funded From	Cost Centre Code	Value
Head of Strategic Planning - External Support	GS0400 32054	Balance c £4,000

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2015

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

021

Directorate	Director of Communities, Planning & Partnerships	
Service Area	Community Services	
Title for Reserve	Sportivate	
Reserve Amount Requested	Balance as at 31/3/14 Est. £5,550	
Reason for Creation/Retention of Reserve		
This is external money held by TBC. Not TBC funds		
Corporate Priority		
Health and Well Being		
Reserve Funded From	Cost Centre Code	Value
Sportivate	GY1709 82313	Balance Est £5,550
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2015	
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships	

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

022

Directorate	Director of Communities, Planning & Partnerships	
Service Area	Community Services	
Title for Reserve	Health Funds	
Reserve Amount Requested	Currently approx £3,500 but Budget Balance as at 31/03/14	
Reason for Creation/Retention of Reserve		
This is external money held by TBC. Not TBC funds		
Corporate Priority		
Health and Well Being		
Reserve Funded From	Cost Centre Code	Value
Health Monies	GY 0801 32050	Balance
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/03/2015	
Approval for release of reserve to be granted by	Director of Communities, Planning & Partnerships	

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**023**Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*Title for Reserve *Golf Course Future Options Appraisal*Reserve Amount Requested *£23,690 or balance***Reason for Creation/Retention of Reserve***To support the on-going delivery of the Golf Course re-development project costs***Corporate Priority***Aspire and prosper*

Reserve Funded From	Cost Centre Code	Value
<i>Tamworth Golf Course</i>	<i>GX0301</i>	<i>£23,690 or balance</i>

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent *31/03/2015*Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships***RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****024**Directorate *Director of Communities, Planning & Partnerships*Service Area *Director of Communities, Planning & Partnerships*Title for Reserve *HLF Temporary Reserve (PM 1583)*Reserve Amount Requested *£3,200***Reason for Creation/Retention of Reserve***HLF contingency reserve for the on-going HLF project due for completion in September 2014, and for the support of current Castle projects including the Staffordshire Hoard redevelopment.***Corporate Priority***Priority 1 - Aspire and Prosper: Brand and market Tamworth as a great place to live life to the full.*

Reserve Funded From	Cost Centre Code	Value
<i>Castle HLF</i>	<i>PM1583</i>	<i>£3,200</i>

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent *31/03/2015*Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**025**Directorate *Director of Communities, Planning & Partnerships*Service Area *Director of Communities, Planning & Partnerships*

Title for Reserve Castle Staffs Hoard

Reserve Amount Requested £4,000

Reason for Creation/Retention of Reserve

To support the on-going development of the Staffordshire Hoard gallery within Tamworth Castle and the Mercian Trail Partnership development.

Corporate Priority

Priority 1: Aspire and Prosper: market Tamworth as a great place to live life to the full

Reserve Funded From	Cost Centre Code	Value
GX1507 30108	GX1507 30108	£4,000

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2015)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/03/2015

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships***RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****026**Directorate *Director of Communities, Planning & Partnerships*Service Area *Director of Communities, Planning & Partnerships*

Title for Reserve Public Participation

Reserve Amount Requested £9,470 or Balance

Reason for Creation/Retention of Reserve

This cost centre is made up funding provided by Staffs Police and LPSA to support Participatory Budgeting projects across locality areas. There is a project in place within Amington at present that will culminate in an events during March to determine a large part of the spend, decided through a public vote. In order to ensure that funds are used effectively a reserve is seen as the most appropriate option.

Corporate Priority

To Aspire and Prosper and to be Healthier and Safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
Public Participation	GS1004 30424	£9,470 or Balance

Type of Reserve (Temporary / Retained) Temporary (will be used before 31/03/2015)

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/12/2014

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**027**Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*

Title for Reserve DCLG - Town Centre

Reserve Amount Requested £2,500

Reason for Creation/Retention of Reserve

It is requested that the existing reserve PM1709X0151 be carried forward into 2014/15. This was grant received for specific town centre use.

Corporate Priority

To aspire and prosper in Tamworth

Reserve Funded From	Cost Centre Code	Value
Existing reserve	PM1709X0151	£2,500

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund -

Temporary Reserve - Date it will be Fully Spent 31/03/2015

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships***RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****028**Directorate *Director of Housing & Health*Service Area *Director of Housing & Health*

Title for Reserve Workplace Walking Challenge

Reserve Amount Requested £875

Reason for Creation/Retention of Reserve

Money received from Staffordshire County Council to do employer engagement in health. The challenge will start in May so money will be spent in April.

Corporate Priority

To Aspire and Prosper and to be Healthier and Safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
GY1801	82310	£875

Type of Reserve (Temporary / Retained) *Temporary (will be used before 31/03/2015)*

If Retained Fund - Maximum Level of Fund

Temporary Reserve - Date it will be Fully Spent 31/07/2014

Approval for release of reserve to be granted by *Director of Housing & Health*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

029

Directorate	Director of Housing & Health	
Service Area	Director of Housing & Health	
Title for Reserve	Tamworth Homelessness Education Programme	
Reserve Amount Requested	£9,000	
Reason for Creation/Retention of Reserve		
Income received from sub-regional homelessness funding. THEP commissioned to deliver sessions in prisons on behalf of other LAs.		
Corporate Priority		
To be healthier and safer in Tamworth		
Reserve Funded From	Cost Centre Code	Value
THEP funds acquired as income	GS0406 82313	£9,000
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2015)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
31/03/2015		
Approval for release of reserve to be granted by		
Director of Housing & Health		

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

030

Directorate	Director of Housing & Health	
Service Area	Director of Housing & Health	
Title for Reserve	Warmer Homes Healthy People	
Reserve Amount Requested	£2,447	
Reason for Creation/Retention of Reserve		
Warmer Homes Healthier People is health service funding that was secured via an annual bidding process with the County Council, health colleagues, other Staffs LAs and other key partners. A total of £19,572 was secured for use in Tamworth on a number of agreed projects to be delivered by a range of agencies operating in Tamworth. This reserve is WHHP funding that was to be utilised by CCG colleagues to mail out letters to vulnerable residents whose health might be affected by cold, damp homes. This task was actioned as planned but was achieved at nil cost. Consequently, this saving will be utilised to complement existing funding to support the delivery of affordable warmth activity / tackling fuel poverty in the Borough as per its intended use plus assist in taking forward the Council's approach to Green Deal and ECO.		
Corporate Priority		
To be healthier and safer in Tamworth		
Reserve Funded From	Cost Centre Code	Value
WHHP funding	GS0405 30164	£2,447
Type of Reserve (Temporary / Retained)		
Temporary (will be used before 31/03/2015)		
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent		
31/03/2015		
Approval for release of reserve to be granted by		
Director of Housing & Health		

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

031

Directorate Service Area Title for Reserve Reserve Amount Requested

Reason for Creation/Retention of Reserve

Ridge have been appointed to support the Council in the delivery of a robust Asset Management Strategy. The plan will be reported to Cabinet in 2014/15 and will inform further strategic updates to the HRA Business Plan from 2015 onwards.

Corporate Priority

Aspire & Prosper / Healthier & safer - delivery of a robust and informed asset management plan ensures targeted investment of resources and intrinsic benefits to customers' health and wellbeing.

Reserve Funded From	Cost Centre Code	Value
Existing reserve	HM0866 X0151	£40,000

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

032

Directorate Service Area Title for Reserve Reserve Amount Requested

Reason for Creation/Retention of Reserve

Request carry forward of reserve funds for the following:- Dispute with value of Tamnonstandard works and over charges still not resolved and funding required to settle claim now independent adjudication has taken place

Corporate Priority

To aspire and prosper in Tamworth

Reserve Funded From	Cost Centre Code	Value
Existing reserve	HM0853 X0151	£51,000

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

033

Directorate	Director of Housing & Health	
Service Area	Director of Housing & Health	
Title for Reserve	Morrison 2010/11	
Reserve Amount Requested	£15,000	
Reason for Creation/Retention of Reserve		
Request carry forward of reserve funds for the following:- Resolving over charges and funding required to settle disputed items once formally agreed		
Corporate Priority		
To aspire and prosper in Tamworth		
Reserve Funded From	Cost Centre Code	Value
Existing reserve	HM0853 X0151	£15,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	31/06/2014	
Approval for release of reserve to be granted by	Director of Housing & Health	

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

034

Directorate	Director of Housing & Health	
Service Area	Director of Housing & Health	
Title for Reserve	Service Charge Consultancy	
Reserve Amount Requested	£20,000	
Reason for Creation/Retention of Reserve		
Landlord Services are seeking to introduce service charges to tenants and leaseholders. A feasibility study has to be undertaken and then a report has to be taken back to Cabinet to determine if service charges will be introduced. There is no internal capacity to carry out the study so a consultant will be appointed. The tender will be going out in June 2014.		
Corporate Priority		
Healthier and Safer - Service Charges will provide resources to maintain and improve the housing stock and a healthier and safer environment.		
Reserve Funded From	Cost Centre Code	Value
Income Management Supplies and Services	HR210330199	£20,000
Type of Reserve (Temporary / Retained)	Temporary (will be used before 31/03/2015)	
If Retained Fund - Maximum Level of Fund		
Temporary Reserve - Date it will be Fully Spent	01/10/2014	
Approval for release of reserve to be granted by	Director of Housing & Health	

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**035**Directorate Service Area Title for Reserve Reserve Amount Requested **Reason for Creation/Retention of Reserve**

These are resources committed by partners to the delivery of the Lets Work Together project. They are therefore not currently available for any other purpose. Expenditure on this project is anticipated during 2014/15 financial year.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Existing Reserve	PM1714 X0151	£7,887

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by **RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****036**Directorate Service Area Title for Reserve Reserve Amount Requested **Reason for Creation/Retention of Reserve**

These funds were identified by TBC to support the delivery of the Healthy Tamworth project. This project is now sufficiently developed for these resources to now be used. It is currently intended to make use of these resources for a 'small grants programme' via the Commissioning hub to support HT activities.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Existing Reserve	PM1700 X0151	£15,000

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**037**Directorate Service Area Title for Reserve Reserve Amount Requested **Reason for Creation/Retention of Reserve**

These are resources committed via the Health Service for as part of 'Spearhead' funding. They are therefore effectively ring fenced. It is intended for these resources to be re-purposed to support activities in support of the Healthy Tamworth programme.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Existing Reserve	PM1671 X0151	£9,700

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by **RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****038**Directorate Service Area Title for Reserve Reserve Amount Requested **Reason for Creation/Retention of Reserve**

These are resources committed by Staffordshire Public Health to the Council for the purpose of Smoking Cessation Activities. These resources will be committed to support the Healthy Tamworth programme as this relates to this area of work.

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Existing Reserve	PM1638 X0151	£15,000

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**039**Directorate Service Area Title for Reserve Reserve Amount Requested **Reason for Creation/Retention of Reserve****Corporate Priority**

Reserve Funded From	Cost Centre Code	Value
Regeneration project	HR2105 32050	£8,894
Tenant Participation	HR3102 35027	£25,000
Gen Ops Consultants Fees	HR2101 32050	£18,000

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**040**Directorate Service Area Title for Reserve Reserve Amount Requested **Reason for Creation/Retention of Reserve**

New Burdens grant is due to the Council for 2013-14 in respect of Small Business Rate Relief - however, c. 50% of which will be payable to the Greater Birmingham & Solihull LEP as part of the levy calculation. The remaining 50% is required to be established in a retained fund to mitigate the impact on the budget from fluctuations in business rates receivable (due to the increased risk / reliance on business rates received and the direct impact on the Council's budgets).

Corporate Priority

To aspire & prosper in Tamworth - to create the physical and technological infrastructure necessary to support the achievement of this primary outcome.

Reserve Funded From	Cost Centre Code	Value
Corporate Finance Government Grant Income	GC0501	£110,380

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by **RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****041**Directorate Service Area Title for Reserve Reserve Amount Requested **Reason for Creation/Retention of Reserve**

New Burdens Grant of £4,873 was received in support of the Localism Act - Assets of Community Value, and a retained fund was established at the end of 2012/13. Further government grant of £7,855 has been received this financial year, and is required to be added to the retained fund, to meet any additional costs of implementing the legislation.

Corporate Priority

To aspire & prosper in Tamworth - to create the physical and technological infrastructure

Reserve Funded From	Cost Centre Code	Value
Assets of Community Value Retained Fund	PM1716	£4,873
Corporate Finance Government Grant	GC0501	£7,855

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

042

Directorate *Director of Technology & Corporate Programmes*Service Area *Director of Technology & Corporate Programmes*

Title for Reserve DEFRA INSPIRE Regulations Compliance

Reserve Amount Requested £7,130

Reason for Creation/Retention of Reserve

DEFRA have recently awarded a grant of £7,130 to IT, under their New Burdens Funding arrangements, for the purposes of meeting the costs associated with compliance with new INSPIRE regulations. There is a three year timeframe for meeting the obligations of these new regulations, and this grant is required to be carried forward and ring-fenced to meet costs associated.

Corporate Priority

To aspire & prosper in Tamworth - to create the physical and technological infrastructure

Reserve Funded From	Cost Centre Code	Value
IT Government Grant Income	GH0201	£7,130

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund 7,130

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Technology & Corporate Programmes*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

043

Directorate *Director of Assets & Environment*Service Area *Director of Assets & Environment*

Title for Reserve Public Car Park Maintenance

Reserve Amount Requested £22,466

Reason for Creation/Retention of Reserve

Retained fund allocated for emergency repair work or upgrade to public car parks in Tamworth. Allocation of money for car park upgrades as necessary for the Gateway project and town centre.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Public Car Park maintenance Retained	PM1287 X0156	£15,466
Car Parks	GP0601 xxxxx	£7,000

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £30,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Assets & Environment*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**044**Directorate Service Area Title for Reserve Reserve Amount Requested **Reason for Creation/Retention of Reserve**

Following report to Council and under the principles of Civil Parking Enforcement the funding must remain outside of the general fund of Tamworth Borough Council. The underspend or surplus at the end of 2013/14 must there fore be retained on an on going annual basis. Future surpluses will be shared in accordance with decisions on the current County Review of CPE and be agreed by Cabinet. Current retained funding is to be reduced from current level of £50,000 to £30,000

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Civil Parking	PM1622 X0156	£30,000

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by **RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****045**Directorate Service Area Title for Reserve Reserve Amount Requested **Reason for Creation/Retention of Reserve**

All surpluses retained for future use for the memorial testing programme and for the extension to Wigginton Road cemetery

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
GW1601	all account codes	£50,000

Type of Reserve (Temporary / Retained) If Retained Fund - Maximum Level of Fund Temporary Reserve - Date it will be Fully Spent Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**046**

Directorate	Director of Assets & Environment
Service Area	Director of Assets & Environment
Title for Reserve	Maintenance of A5 Balancing Ponds & Watercourses
Reserve Amount Requested	£100,000

Reason for Creation/Retention of Reserve

When the A5 bypass was constructed, a network of 8 balancing ponds and reedbeds were also constructed alongside it to take excess water from the surface of the road and prevent this water being discharged as either groundwater or surface water, and also to reduce the effects of certain pollutants from the carriageway. Over time these balancing ponds which flow from Kettlebrook through to Tamworth centre become 'silted' up and have to be cleansed. A recent survey of the ponds has highlighted the fact that the original commuted sum set aside to maintain these ponds is insufficient and further funding is required in order to support the proposed 10 year maintenance plan. Therefore it is proposed that the surplus revenue from the Highway Maintenance budget be retained to assist in the delivery of this cleansing and maintenance programme.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
GW3001	all account codes	£100,000

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	500,000
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**047**

Directorate	Director of Assets & Environment
Service Area	Director of Assets & Environment
Title for Reserve	Turnbury Trees
Reserve Amount Requested	£18,222

Reason for Creation/Retention of Reserve

For future removal and replanting of trees in Turnbury, over the following years. As agreed by the original Cabinet report.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
PM1288	X0156	£18,222

Type of Reserve (Temporary / Retained)	Retained Fund
If Retained Fund - Maximum Level of Fund	£18,222
Temporary Reserve - Date it will be Fully Spent	
Approval for release of reserve to be granted by	Director of Assets & Environment

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**048**Directorate *Director of Assets & Environment*Service Area *Director of Assets & Environment*Title for Reserve *Town Centre Markets*Reserve Amount Requested *£24,531***Reason for Creation/Retention of Reserve**

Cabinet agreed in 2011 to retain the contribution made to the Council by LSD Promotions Ltd each year for the rights to operated the town centre market for use for initiatives to support and enhance the town centre. This fund is to be retained to support on going initiatives and events such as Love Your Local Market. It will be retained also to be used for initiatives arising from the Gateways Project and Cultural Quarter.

Corporate Priority

To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From

	Cost Centre Code	Value
Town Centre market retained fund	<i>PM1691 X0156</i>	<i>£17,031</i>
Markets Revenue account	<i>GP0701 xxxxx</i>	<i>£7,500</i>

Type of Reserve (Temporary / Retained) *Retained Fund*If Retained Fund - Maximum Level of Fund *£40,000*

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Assets & Environment***RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****049**Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*Title for Reserve *Legal Fees*Reserve Amount Requested *£3,000***Reason for Creation/Retention of Reserve**

Legal fees for ASB prosecutions can cost from £1000 to £8000 plus per case. It is requested that £3000 be added to the existing retained fund of £4600 on PM1695. This will increase the fund to £7600 which will enable the ASB team greater flexibility and capacity when determining how an ASB perpetrator should be dealt with. New ASB legislation is being introduced Summer 2014 where the increased use of legal interventions may be apparent. It is not intended to increase the size of this reserve in subsequent years.

Corporate Priority

To be healthier and safer in Tamworth

Reserve Funded From

	Cost Centre Code	Value
Community Safety	<i>GY160132040</i>	<i>£3,000</i>

Type of Reserve (Temporary / Retained) *Retained Fund*If Retained Fund - Maximum Level of Fund *£7,600*

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**050**Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*Title for Reserve *LDF (PM1650X0156)*Reserve Amount Requested *Balance of GS0403 Est £26,000***Reason for Creation/Retention of Reserve**

The LDF budget was established to finance the production of the Local Plan and subsequent LDF Documents.

The timetable for the Local Plan slipped in 2012/13 due to the recommendation from the Planning Inspectorate to withdraw the Local Plan. The entire budget is required to support the Local Plan; particularly the examination process which is to commence in 2014/15. In addition to the actual costs of the examination process, the budget will be required for the existing evidence base to be refreshed in parts. It is requested that the balance of the 2013/14 revenue budget be added to the current retained fund of £86,912.

Corporate Priority*To Aspire and Prosper in Tamworth*

Reserve Funded From	Cost Centre Code	Value
<i>Local Development Framework</i>	<i>GS040330403</i>	<i>Balance Est £26,000</i>

Type of Reserve (Temporary / Retained) *Retained Fund*If Retained Fund - Maximum Level of Fund *£120,000*

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships***RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****051**Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*Title for Reserve *Temporary Contract - Temp. Regeneration Officer*Reserve Amount Requested *£8,500***Reason for Creation/Retention of Reserve**

A temporary post was created and filled in summer 13/14 for a period of 3 years. The budget to fund this post runs from 13/14 to 15/16. the postholder contract will finish summer 16. therefore the 'underspend' from this year needs to be retained to cover the cost in 16/17.

Corporate Priority*To Aspire and Prosper in Tamworth' - the delivery of projects to regenerate the town*

Reserve Funded From	Cost Centre Code	Value
<i>Head of Strategic Planning - Salaries</i>	<i>GS0400 00101</i>	<i>£8,500</i>

Type of Reserve (Temporary / Retained) *Retained Fund*If Retained Fund - Maximum Level of Fund *£10,000*

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**052**Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*Title for Reserve *Regeneration Budget*Reserve Amount Requested *£40,000***Reason for Creation/Retention of Reserve**

This is the balance of the budget established to procure specialist knowledge and skills (for example on feasibility work, legal) on regeneration and development projects.

Corporate Priority

To Aspire and Prosper in Tamworth' - the delivery of projects to regenerate the town

Reserve Funded From	Cost Centre Code	Value
	<i>GS0400 32050</i>	<i>£40,000</i>

Type of Reserve (Temporary / Retained) *Retained Fund*If Retained Fund - Maximum Level of Fund *£40,000*

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships***RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****053**Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*Title for Reserve *VR Savings - Temp Staff*Reserve Amount Requested *£60,900***Reason for Creation/Retention of Reserve**

When the business cases for VR were considered they were accepted on the basis that a proportion of the saving would be retained by the service to enable a 'war chest' to be established over 2-3 years for buying in additional resource if required due to increases in numbers of applications or significant large applications such as Anker valley, or for buying in additional resource to assist with other aspects of the service such as legal costs. Some has been used over the last 3 years on casual members of staff and now a temporary member of staff support the local plans team. The coming year is expected to be busy with large applications, the submission of the local plan and CIL and therefore additional staff may be required to support.

Corporate Priority

To Aspire and Prosper in Tamworth' - the successful adoption of a local plan will guide investment. An efficient development management system leads to confidence and enables development to happen.

Reserve Funded From	Cost Centre Code	Value
Existing Reserve	<i>PM1677</i>	<i>£9,770</i>
Existing Reserve	<i>PM1706</i>	<i>£15,900</i>
Development Control	<i>GS020300162</i>	<i>£10,930</i>
Development Control	<i>GS020300101</i>	<i>£5,000</i>
Development Plan Local & Strategic	<i>GS04040 0170</i>	<i>£12,300</i>
Conservation Grants	<i>GS040100101</i>	<i>£2,000</i>
Development Plan Local & Strategic	<i>GS040400101</i>	<i>£5,000</i>

Type of Reserve (Temporary / Retained) *Retained Fund*If Retained Fund - Maximum Level of Fund *£70,000*

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

054

Directorate Director of Communities, Planning & Partnerships

Service Area Director of Communities, Planning & Partnerships

Title for Reserve Castle Structural Repairs PM1283X0156

Reserve Amount Requested £4,500 approx or balance

Reason for Creation/Retention of Reserve

Ongoing maintenance programme or emergency repairs resulting from Castle condition Survey and/or funding to allow for the care of the building complimenting and enhancing the central building repairs fund. It is requested that this amount is added to the existing retained fund.

Corporate Priority

Priority 1-Aspire and Prosper:create the physical and technological infrastructure necessary

Reserve Funded From	Cost Centre Code	Value
Castle Structural Repairs (PM 1283)	GX1501 10001	£4,500

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund 35,000

Temporary Reserve - Date it will be Fully Spent N/A

Approval for release of reserve to be granted by

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15

055

Directorate Corporate Director - Community Services

Service Area DD Communities, Planning & Partnerships

Title for Reserve Locality Working PM1587X0156

Reserve Amount Requested £141,360

Reason for Creation/Retention of Reserve

To support the Locality Working initiative, LPSA Reward funds have been attracted for a limited time to support activity across four neighbourhoods of Tamworth. Through prudent use of this budget it has been possible to establish 4 community hubs and commence partnership activity over the last 12 months. LPSA grant will no longer be provided after this year and therefore the budget reserve will be utilised in the coming year to continue and further develop this key area of work for TBC and our partners. This reserve will be used to cover all overhead costs associated with four outreach hubs and the project activity that will take place to further enhance multi-agency working within disadvantaged neighbourhoods. The figure is felt to be an accurate approximation of the balance of this cost centre to be reserved. **It is requested that the balances on 2013/14 revenue budgets be added to the existing retained fund PM1587X0156 of £106,860**

Corporate Priority

Reserve Funded From	Cost Centre Code	Value
Locality Working Glascote	GS1006 all	£22,000 or balance
Locality Working Stonydelph	GS1007 all	£2,500 or balance
Locality Working Belgrave	GS1008 all	£6,000 or balance
Locality Working Amington	GS1009 all	£4,000 or balance

Type of Reserve (Temporary / Retained) Retained Fund

If Retained Fund - Maximum Level of Fund £149,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by DD Communities, Planning & Partnerships

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**056**Directorate *Director of Communities, Planning & Partnerships*Service Area *Community Services*Title for Reserve *Support For Town Centres PM1603*Reserve Amount Requested *£5,690***Reason for Creation/Retention of Reserve**

This was a contribution made by SCC for bus branding. It is requested that this be added to the existing retained fund Support For Town Centres PM1603X0156

Corporate Priority*Aspire and Prosper*

Reserve Funded From	Cost Centre Code	Value
Tourism & Town Centre	GY0202	£5,690

Type of Reserve (Temporary / Retained) *Retained Fund*If Retained Fund - Maximum Level of Fund *£25,000*

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Communities, Planning & Partnerships***RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****057**Directorate *Director of Housing & Health*Service Area *Director of Housing & Health*Title for Reserve *Homelessness Prevention Grant Funding*Reserve Amount Requested *£102,000***Reason for Creation/Retention of Reserve**

DCLG Homelessness Prevention Grant Funding is made available to the Council to support homelessness prevention activity in the Borough. The DCLG Grant is not ring fenced but has been specifically allocated for the purposes of preventing homelessness. It is anticipated that this funding will support delivery of the refreshed Homelessness prevention Strategy and further develop the approach to homelessness which is based on prevention that will enable the Council to achieve significant financial savings. Plans to allocate these retained funds to specific projects and initiatives will be formulated and finalised within the forthcoming financial year. Reserve to made within existing retained fund PM1606 X0156.

Corporate Priority*To be healthier and safer in Tamworth*

Reserve Funded From	Cost Centre Code	Value
Homelessness Prevention Grant Funding	GS0406 35167	£102,000

Type of Reserve (Temporary / Retained) *Retained Fund*If Retained Fund - Maximum Level of Fund *£400,000*

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by *Director of Housing & Health*

RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15**058**Directorate Director of Housing & HealthService Area Director of Housing & HealthTitle for Reserve Repossession Prevention FundingReserve Amount Requested £10,000**Reason for Creation/Retention of Reserve**

Funding not utilised to support residents facing repossession / potential homelessness due to alternatives being applied or residents not meeting scheme criteria. Funding to be reserved as ongoing demand for assistance from residents, ending of government Mortgage Rescue Scheme + intention to apply in more targeted manner to maximise effectiveness of resources. To be reserved within existing retained fund PM1623 X0156.

Corporate Priority

To be healthier and safer in Tamworth

Reserve Funded From	Cost Centre Code	Value
RPF funding	GR0601 35240	£870
	GR0601 82518	£9,130

Type of Reserve (Temporary / Retained) Retained FundIf Retained Fund - Maximum Level of Fund £90,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Housing & Health**RESERVE BUSINESS CASE - FUNDS TO BE CARRIED FORWARD INTO 2014/15****059**Directorate Director of Housing & HealthService Area Director of Housing & HealthTitle for Reserve Sheltered Housing General - Maintenance & Security UpgradeReserve Amount Requested £23,100**Reason for Creation/Retention of Reserve**

This income/underspend is required to meet the costs of maintaining and replacing lifeline equipment in Tamworth Borough Councils sheltered housing properties, which is a requirement of the current contract Landlord Services has with Staffordshire County Council Supporting People. Underspends/additional income on HR2710 to be transferred to the existing retained fund HM0864 X0156 (Maintenance & Security Upgrade).

Corporate Priority

Strategic Priority Two: to be healthier and safer in Tamworth. To create a safe environment in which local people can reach their full potential and live longer, healthier lives.

Reserve Funded From	Cost Centre Code	Value
Sheltered Housing General	HR2710 10025	£5,000
Sheltered Housing General	HR2710 83234	£8,600
Sheltered Housing General	HR2710 83452	£5,500
Sheltered Housing General	HR2710 46010	£4,000

Type of Reserve (Temporary / Retained) Retained FundIf Retained Fund - Maximum Level of Fund £80,000

Temporary Reserve - Date it will be Fully Spent

Approval for release of reserve to be granted by Director of Housing & Health